Park University

8700 NW River Park Drive

Parkville, MO 64152

**Park University Agreement for use of VA Benefits**

By initialing each bullet comment below I understand and agree to the following as a student at Park University using VA educational benefits:

\_\_\_\_\_\_ 1. I understand that I must be a degree seeking student and all of my prior college transcripts and military transcripts must be received within my first term of enrollment. I understand the VA will not pay for a previously taken, passed and transferred course. If I enroll in a class(es) that are duplicate credit of transferred classes I understand that I am responsible for any debt to Park University or the VA.

\_\_\_\_\_\_ 2. All classes I enroll in must be degree requirements. As a student, I am responsible to pay for any classes that cannot be certified to the VA.

\_\_\_\_\_\_\_3. I am required to provide necessary documents to receive discounted tuition. I understand that Park University will charge me the tuition rate based on the documents on file. It is my responsibility to update these documents as required.

\_\_\_\_\_\_\_4. I understand that Park University is required to and will release information concerning my enrollment, grades, student account, etc. to the VA as requested by the VA and as part of VA compliance visits. I also understand that Park University is required to notify the VA if I’m placed on probation or suspension. I also understand that if I’m placed on probation or am suspended the VA may suspend my VA benefits.

\_\_\_\_\_\_\_5. I understand that if I do not attend, drop, or withdraw from class(es), it may result in a debt to Park University or the VA which I am responsible for. This debt may include tuition and fees, book stipend, or any housing allowance I received by the VA.

\_\_\_\_\_\_\_6. I understand that it is my responsibility to submit a Certificate of Eligibility (COE) or (1905 for Voc Rehab). I also understand that it is my responsibility to submit updated COEs or 1905s as requested.

\_\_\_\_\_\_\_7. I understand it is my responsibility to notify my certifying official if I add/drop or withdraw from a class or classes. Failure to notify my certifying official may delay correct payments or result in an overpayment by the VA. If this occurs, I understand that I may be responsible for that debt.

\_\_\_\_\_\_\_8. I understand that VA certifications are submitted by Park University after my attendance in class or classes has been verified by Park University.

\_\_\_\_\_\_\_9. I understand that unless I am using Post 9/11 benefits at the 100% level, or Voc Rehab (CH 31) I am required to pay the difference, put down a payment of 25%, or have a payment plan in place in order to be confirmed in my classes. The remaining balance is due no later than week 8 of the term.

\_\_\_\_\_\_\_10. I understand that if I receive financial aid, that aid will be posted against my account with Park University. If there is any remaining aid, it will be refunded to my account. I further understand that upon VA payment (Chapter 33 & 31 only) to Park University creating a credit on my account, Park University will issue an additional refund to me.

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Student Signature Date

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SSN last 4 Student ID number

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Campus Center Director or VA Certifying Official Date